

# ORDER FORM 2012

★ PLEASE ORDER BY THE END OF MAY 2012 ★



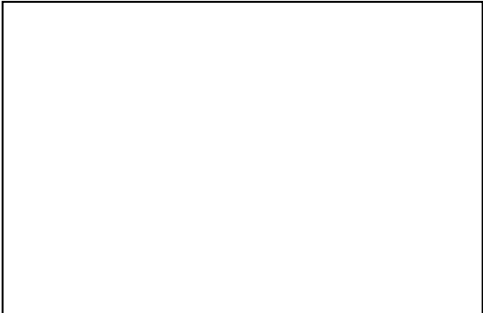
(IF ORDERING LATER, TELEPHONE FIRST TO CHECK AVAILABILITY)

**LEAVERS' CUSTOMISED PERSONAL MEMORIES & AUTOGRAPH BOOKS**

To: **Geni Printing**, Wayside, Stoke Hill, Chew Stoke, Bristol. BS40 8XQ

VAT Reg No: 543 1937 44

Helpline: (01275) 333895 Fax: (01275) 333896 E-mail: Lindsay@geniprinting.co.uk

	Qty	Unit Cost		Sub-Total		TOTAL	
		£	p	£	p	£	p
<b>N.B: Minimum Quantity 12 books</b> If you are a very small school, why not order enough for 2 or more years? 12-23 : £3.75 per book      24-39 : £3.60 per book 40-55 : £3.55 per book      56-71 : £3.50 per book 72-123 : £3.45 per book      124+ : £3.35 per book COVER: Please circle choice of card colour ó CREAM DEEP BLUE EMERALD JADE ORANGE PALEBLUE PALEGREY RED VIOLET YELLOW PRINTED BLACK ON THE ABOVE CHOICE OF CARD COLOUR							
<b>OR FULL COLOUR PRINTING - (Optional) of logo and text (front cover only) onto a white background</b>		0	25				
<b>PERSONAL SERVICE – (Optional)</b> <b>INDIVIDUAL CHILDREN'S NAMES ON COVER</b> <i>All names should be clearly typed. We will print using initial caps and lower case unless told otherwise. We will only accept lists of names by email or post – no faxes.</i> <b>Please order early for this service.</b>		0	50				
<b>PACKING AND CARRIAGE</b>						+ CARRIAGE	
				12-23 books, add £9; 24-39 books, add £10 40-55 books, add £11; 56-71 books, add £12; 72+ books, add £13			
Please indicate how you would like the front cover set out: <b>STANDARD COVERS ARE PRINTED IN BLACK INK</b> <b>Our Suggestion:</b>							
 <b>Green Meads School</b> Personal Memories and Autograph Book July 2012 ~ ~ ~ Child's Name		<b>Your choice</b> Please write clearly, showing position of logo, CAPITAL and lower case letters (+ text colours, if applicable)					
							
If you require a school logo on the front cover, please send us an electronic copy by Email, or send a disk by post (jpeg, tif or pdf) <b>If you require the same format as last year, please write 'Same as last year' in box above.</b>							
EDUCATION AUTHORITY OR SCHOOL ORDER FORMS ARE ACCEPTED PLEASE MAKE CHEQUES PAYABLE TO <b>GENI PRINTING</b>						<b>GRAND TOTAL £</b> <b>VAT ZERO RATED</b>	

OFFICIAL ORDER NUMBER:

Tick if enclosing payment

Contact Name: (BLOCK CAPITALS) \_\_\_\_\_ Position/Post: \_\_\_\_\_

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I HEREBY ORDER THE ABOVE ITEMS	
SIGNED _____	DATE _____